Transitional Provisions of Pázmány Péter Catholic University in connection with the Termination of the Emergency Announced on March 11, 2020

In light of the provisions of Act LVII of 2020 on the Termination of the Emergency and of Government Decree 282/2020 of July 17 on the termination of the emergency announced on March 11, 2020, the University Council of the Pázmány Péter Catholic University (hereinafter: PPCU) hereby enacts the following rules in the interest of phasing out the transitional provisions and smoothly transitioning to operation under the general rules:

Section 1 (1) Section 7 (2) of the PPCU's Organizational and Operational Rules will be supplemented with the fact that attendance shall also be understood to mean attendance via an electronic telecommunications network (that supports the simultaneous transmission of audio and video signals).

Section 2 (1) The application of the provisions under Section 13 (6) of the Organizational and Operational Rules is suspended.
(2) The president of the PPCU's University or faculty level temporary or ad hoc committee shall decide, at his or own discretion, on convening sessions of the given committee not requiring personal attendance and on ordering electronic decision-making.
(3) The rules pertaining to the quorum of the committee shall apply to the sessions and decision-making specified in paragraph (2).
(4) The time available for studying the proposals of the session of decision-making specified in paragraph (2) and for voting may not be less than 8 days or, in urgent cases, 3 workdays. The president of the committee shall decide whether the case is urgent or not.

Section 3 (1) The application of the provisions under Section 67 (2) and (3) of the Organizational and Operational Rules is suspended, with the provision that the performance of timely work by employees shall be certified by the procedure specified by the Department of Wages and Labor Affairs.
(2) If possible in the given position and if the conditions thereof are otherwise met, employees shall be permitted to work from home.

Section 4 (1) The application of the provisions under Section 101 (1) of the Organizational and Operational Rules is suspended.
(2) Teachers may hold the consultations under Section 101 (2) of the Organizational and Operational Rules by electronic means, the time and method of which shall be disclosed to students in the customary manner.

Section 5 The application of the provisions under Section 102 (1) of the Organizational and Operational Rules is suspended.

Section 6 The application of the provisions under Section 144 of the Organizational and Operational Rules is suspended, with the provision that in light of the emergency situation, teachers shall perform their teaching tasks using the methods of distance learning, at least in part.

Section 7 (1) The University Council hereby suspends the application of the first sentence of Section 9 (1) of the PPCU's Education and Exam Policy. No possibility is provided for submitting applications in person.

(2) Any applications to be submitted by means other than the Neptun system shall be considered valid if sent by the applicant from the email address recorded in the Neptun system to the official email address of the organizational unit designated for the receipt of such application, if the specified form is used.

(3) Where a form requires a prior opinion from a teacher or a head of an institution, such preliminary opinion shall be accepted if submitted by email, on condition that the person providing the opinion sends the opinion directly to the organizational unit designated for the receipt thereof.

Section 8 (1) Based on the authorization provided in Section 10 of the policy entitled the PPCU's Transition Provisions Introduced Due to the Emergency, the amended curricular requirements pertaining to the second semester of the 2019/2020 school year shall remain in effect until the last day of the semester.

Section 9 The University Council hereby authorizes the rector to amend the schedule for the semester as necessary for the purposes of the emergency.

Section 10 (1) The application of the provisions specified in the first sentence of Section 31/A (2) of the Education and Exam Policy is suspended.

(2) At the student's request, the educational administrator shall mail by registered mail, following the last day of the deferred subject registration period, the "Registered courses" form printed from the Neptun system and certified, to the address provided by the student in the Neptun system, on condition that the student pays the mailing fee for the first occasion.

Section 11 (1) The application of the provisions specified in Section 32/A (4) of the Education and Exam Policy is suspended.

(2) Hardcopy certificates issued in relation to the studies of students, certificates of the student legal status, and other study-related documents cannot be received in person at the Registrar's Office of the competent Faculty. After the first instance, upon the student's request – following the payment of the mailing fee – such documents may be sent to the address specified by the student in the Neptun system, via registered mail with return receipt. The request therefor shall be sent by the applicant from the email system registered in the Neptun system to the Registrar's Office's official email address used for the issuance of certificates and documents.

Section 12 (1) The application of the provisions specified in Section 34 (3) of the Education and Exam Policy pertaining to the location of the exam and of the provisions under Section 35/A (1) and (2) is suspended.

(2) As a general rule, exams may be organized via electronic channels, either using the Neptun system or another electronic tool used for contact. Exams requiring personal attendance may be held in exceptional cases with the conditions specified by the rector or, if authorized by the rector, the competent dean. If the electronic exam is held in writing with the use of the Neptun system, the provisions of the present Section shall be considered governing, with the condition that the exam cannot be held in any rooms at the University. If the oral or written electronic exam is held without the use of the Neptun system, the teacher shall be obligated to inform students about the exam conditions and the rules for using the given electronic tool, no later than the last day of the term time.

(3) Any references made by the Education and Exam Policy to oral exams shall be understood to mean exams organized with the use of electronic channels.

Section 13 The application of the provisions specified in Section 35 (8) of the Education and Exam Policy is suspended.

Section 14 (1) The provision specified in Section 40 (6) of the Education and Exam Policy pertaining to the submission of the hard copy format of the thesis is suspended.
(2) The application of the provisions specified in Section 40 (7) of the Education and Exam Policy is suspended.
(3) The student shall attach to the electronic copy of the thesis, in a signed, digitized format, the student's own declaration that the thesis is exclusively the student's intellectual product and only the sources specified in the thesis have been used only to the described extent for its preparation, and the same paper has not been submitted earlier by any other person as a thesis.
(4) The supervisor shall issue a statement on the suitability of the thesis for submission, which he/she shall email to the organizational unit specified by the Faculty, using the form specified by the Faculty.

Section 15 The first three sentences of Section 41 (4) of the Education and Exam Policy shall be suspended with the provision that deviations from under Section 59 (1) of Government Decree 87/2015 of April 9 pertaining to the number of examiners in the board of examiners at final examinations and the external members thereof are permitted in line with the provisions of Section 20 of Government Decree 284/2020 of June 17 on the transitional government decree rules in connection with the termination of the emergency.

Section 16 The University Council hereby authorizes the rector to issue instructions to regulate the rules of entering University buildings and the rules pertaining to epidemiological protective measures. The University Council hereby authorizes the Deputy Rector for Education to define the rules of procedure applicable to holding final examinations. The instructions and rules of procedure already issued in connection with this issue shall remain in effect unchanged, until new provisions are issued on the basis of the authorization granted in this Section.

Section 17 (1) Notwithstanding the provisions of Section 11 (1) and (3) of the PPCU University Doctoral Policy, the rules pertaining to testing methods and other conditions in line with distance learning introduced after the start of the present semester due to bans in the emergency situation and the rules of procedure applicable to complex examinations and events in the doctoral program shall remain in effect until the end of the second semester of the 2019/2020 school year.
(2) Section 11 (12) of the PPCU University Doctoral Policy shall be suspended with the provision that deviations from under Section 12/A (2) of Government Decree 387/2012 of December 19 pertaining to the number of examiners in the board of examiners at complex examinations and the external members thereof are permitted in line with the provisions of Section 17 of Government Decree 284/2020 of June 17 on the transitional government decree rules in connection with the termination of the emergency.

Section 18 (1) The application of the provisions specified in the first sentence of Section 12 (5) of the PPCU University Doctoral Policy is suspended.
(2) At the doctoral student's request, the educational administrator shall mail by registered mail, following the last day of the deferred subject registration period, the "Registered courses"

form printed from the Neptun system and certified to the address provided by the student in the Neptun system, on condition that the student pay the mailing fee for the first occasion.

(3) The application of the provisions specified in Section 12 (10) of the PPCU University Doctoral Policy pertaining to the location of the exam is suspended.

(4) Exams and other testing may be organized via electronic channels only, either using the Neptun system or another electronic tool used for contact. Exams and other tests requiring personal attendance may be held in exceptional cases with the conditions specified by the rector or, if authorized by the rector, the president of the doctoral school.

(5) Any references made by the PPCU University Doctoral Policy to oral exams shall be understood to mean exams organized with the use of electronic channels.

Section 19 (1) The provision specified in Section 18 (3), (5), (6), and (9) of the PPCU University Doctoral Policy pertaining to the submission of the hard copy format of the doctoral dissertation and the thesis book and to the registration thereof is suspended.

Section 20 The application of the provisions specified in Section 19 (1) of the PPCU University Doctoral Policy pertaining to announcing the location of the public defense is suspended.

Section 21 (1) The application of the provisions specified in the first two sentences of Section 20 (3) of the PPCU University Doctoral Policy is suspended.

(2) The PPCU may post the doctoral degree to the people it is awarded to by registered mail.

Section 22 (1) The present temporary measures shall enter into effect on the day of their promulgation and shall also apply to all pending issues. The present rules shall lapse on August 15, 2020.